

**Bond CUSD #2 Open Enrollment Procedures
2020-2021 School Year**

For the 2020-2021 school year only, Board Policy 7:30 Student Assignment and Intra-District Transfer, is suspended and the following procedures will apply concerning student assignments to school buildings.

1. The School District is divided into school attendance areas based on established boundary lines. The boundary lines for the 2020-2021 school year will remain the same as the boundary lines established for the 2019-2020 school year.
2. For the 2020-2021 school year, students will be tentatively assigned to attend the school building based on the established attendance area boundary lines or based on the building the student attended in the 2019-2020 school year.
3. Parents/Guardians shall have the option to request that their child(ren) be transferred to a different school building for the 2020-2021 school year. The parent/guardian must complete and submit a transfer request form, to be developed by the Superintendent, to the Superintendent's office no later than April 15, 2020. No transfer request will be considered or granted after this deadline.
4. For new students that enroll after the start of the 2020-2021 school year, the parent/guardian must complete the transfer request form at the time of enrollment if they want their child(ren) to attend a school building outside their designated attendance area based on established boundary lines.
5. All transfer request forms that are submitted timely will be processed as follows:
 - a. A transfer request form submitted by a parent/guardian to change the school building assignment of a child with an IEP will be evaluated by the child's IEP team. The IEP team shall approve or deny the request. However, no transfer shall be granted if it would cause the District to violate special education class size limitations (23 Ill. Admin. Code 226.730); special education facilities requirements (23 Ill. Admin. Code 226.720); or special education work load limitations (23 Ill. Admin. Code 226.735); or any other state or federal regulations related to special education.
 - b. All other transfer request forms will be reviewed and approved and/or denied by the Superintendent. The Superintendent is authorized to deny a transfer request for the following reasons:
 - i. The transfer would cause the District to exceed the following class size limits:

Board does not set class size limits. Board could have to address a situation of large class sizes, e.g. Kindergarten with 28 students.

- ii. The transfer would require the District to create a new grade level section.
 - iii. The transfer would not be in the best interest of delivering educational services to students.
6. Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.
 7. These procedures do not apply to transfers mandated under the Unsafe School Choice Option covered in Board policy 4:170, *Safety*.
 8. These procedures shall only apply to the 2020-2021 school year. Thereafter, Board Policy 7:30, Student Assignment and Intra-District Transfer, shall be in full force and effect.

Board Approved: February 26, 2020